

Approved 12/12/2013

**I. CALL TO ORDER** at 6:05 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Gene Cordes, and Leon Holmes Sr; Town Administrator Heidi Carlson; and Police Chief Jon Twiss.

Chief Twiss presented information to the Board recapping the interview process for the part-time Detective Lieutenant position. Interviews were conducted on Tuesday December 3, 2013 and Chief Twiss provided information on the top candidate selection. He further explained that the position would watch over investigations, cover crime scenes; and would be next in charge if the Chief was away.

Cordes moved to have Chief Twiss make a conditional offer to Ellen Arcieri subject to a satisfactory background and reference checks, and a physical. Hunter seconded and the vote was approved 3-0.

Twiss then discussed the other candidates from this process and that he would like to hire another of the candidates to fill one of the vacant part-time patrol positions. Since Kurtis Boissonneault moved to the full-time opening created by Shawn Carlson's departure, and there was another officer resigning at year end, there are some gaps in the schedule. The Board discussed moving ahead with a conditional offer to another of the candidates.

Holmes Sr moved to make a conditional part-time patrol offer to Michael Greeley for the current part-time vacancy subject to a satisfactory background and reference checks, and a physical. Cordes seconded and the vote was approved 3-0.

At 6:20 pm a motion was made by Cordes and seconded by Hunter to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. The roll call vote was unanimously approved 3-0; Hunter – aye; Cordes – aye; Holmes Sr – aye.

Motion was made by Hunter to return to public session at 6:25 pm. Cordes seconded and the roll call vote was unanimously approved 3-0; Hunter – aye; Cordes – aye; Holmes Sr – aye.

Chief Twiss thanked the Board and left the meeting at 6:30 pm.

## **II. ANNOUNCEMENTS**

The Annual Holiday Potluck will take place on Wednesday 11 December 2013 from 5:00 to 7:00 pm at the Fremont Safety Complex

## **III. LIAISON REPORTS**

Holmes Sr reported that he had attended the Budget Committee meeting of 12/04/2013. The Committee accepted additional information from School Administration but has not yet voted. They will take up the school budget again at their next meeting of 12/11/2013.

Hunter provided some updates from the Planning Board meeting of 12/04/2013.

Cordes reported talking with a vendor regarding the solar panel project potential for town property. He will tentatively be scheduled to meet with the Board sometime in January.

## **IV. APPROVAL OF MINUTES**

Selectmen reviewed minutes of 21 November 2013 and 26 November 2013. Hunter moved to approve the minutes of 21 November with one amendment. Cordes seconded and the vote was unanimously

approved 3-0. Hunter then moved to approve the minutes of 26 November 2013. Cordes seconded and the vote was approved 3-0.

## **V. SCHEDULED AGENDA ITEMS**

At 6:40 pm Elizabeth Rosa and Jon Benson of the Parks & Recreation Commission met with Selectmen to discuss the proposed 2014 budget. Rosa presented information relative to the Commission's original budget submission, including some new information on items they would like to reallocate for their pledged support of the 250<sup>th</sup> Celebration.

Rosa said she had tried her best to address the fields question at the initial Budget Committee meeting, and Cordes indicated she had done well under the questioning of the Committee. Additionally, the Commission has pledged support of several children's activities for the June 2014 250th Celebration, and they feel the need for the additional \$3,173 recommended by the Budget Committee to allow for all their programs to happen in 2014.

The items reallocated to support the 250<sup>th</sup> Celebration include: Bounce house \$180; Basketball challenge \$125 plus prizes; Duck Toss Game \$25 plus prizes; Plinko Game \$25 plus prizes; Ring Toss Game \$25 plus prizes; and Cotton Candy Machine \$50 plus supplies (sugar, sticks, coloring & bags) \$430 total. The estimated cost of prizes is \$300; Cotton Candy supplies \$200 (Rec will charge \$2 per candy to go to Food Pantry or expenses); and Gas for generators to run bounce house, cotton candy machine and basketball challenge \$60; for a total estimated cost of \$990.

Selectmen reviewed this information, and felt it was supportive of the original requested budget of \$43,559. The Selectmen had recommended that amount, thus no further changes were necessary. Cordes said that he will speak with the Budget Committee at their next meeting (12/11/2013) and see if Rosa and Benson can attend the Budget meeting of 12/18/2013 to make another effort for an increased recommendation. The Budget Committee has only recommended \$40,386.

Rosa then presented a couple of estimates on the outdoor theater that the Commission plans to purchase in 2013. She is proposing the System from Focused Technology for \$3,499. The alternate quote from Open Air Cinema was \$3,249 but is a smaller screen and is not rear projection (a potential hazard and liability). She discussed the benefits of the system that is slightly more expensive, and reasons for that purchase. Cordes then moved to authorize the Purchase Order for \$4,399 for Focused Technology. Hunter seconded and the vote was approved 3-0.

Rosa explained that it is inflatable and will be packaged in a case like an easy-up, and will be stored somewhere safe. She said they will co-sponsor events with the Fremont PTA for summer movie nights.

Benson and Rosa left the meeting at 7:05 pm.

6:45 pm Public Input - none

At 7:05 Fire Rescue Association Officers Brenda Silva, Nate Draney, Joe and Doris Nichols met with the Board to review the waiver process for the 2013 LOSAP Program. There was discussion about the waiver participants and that Trevor Coish has more of an opportunity to respond to calls than does Jared Butler who is out of town nine months of the year for college. They also reviewed the other waiver requests with the Board, many of which had been granted only for the fire portion of the LOSAP stipend, and not the EMS.

They explained that they made difficult decisions about the participants and what they are able to do with consideration for each individual's circumstances. They reviewed each individual request and the percentages that they made as compared to the percentages required by the Program. The Program requires 50% participation at meetings, 50% participation at trainings; and 25% participation in toned incidents.

J Nichols read aloud the Chief's annual letter which is sent to any member who does not make those percentages, because the Department's overall goal is to have everyone at that level of participation. Anyone who does not achieve those standards is sent a letter at the end of the year encouraging their participation and inquiring about their individual circumstances.

Holmes Sr said that he was satisfied with the information provided by the Committee and was prepared to approve the LOSAP program and waivers as presented. Cordes seconded that as a motion, and the vote was 2-0-1 with Hunter abstaining as he is a waiver recipient.

Members were thanked for all of their efforts and left the meeting at approximately 7:30 pm.

At 7:30 pm Fremont Conservation Commission Chair Bill Knee joined the Board's meeting to be part of the discussion regarding Fred LeClair's request to cross the Town Forest for the Ladd cut of parcel 04-087.

Forester Charlie Moreno's work only includes work on the Town's property. The Ladd's do have a Forester working on their behalf, Dan Nicholson from Rochester. Everything will be done as per SPNHF and the Conservation Commission recommendations to cross the Town Forest. The Forester can assure he is meeting the conditions of the Town's easement.

Current information from SPNHF and Conservation Commission documentation granting permission so long as the criteria are met as spelled out in each. The Conservation Easement is in place and ultimately the Town is responsible for the land with SPNHF. The Board feels their job is to follow through on the terms and conditions of the easement.

The information received this week from the Conservation Commission is as follows:

*To: Fremont Board of Selectmen  
From: Bill Knee, Fremont Conservation Commission Chairman  
Regarding: Intent To Cut on the Map 4, Lot 087  
Date: Dec. 4, 2013*

*At the December 2, 2013 Conservation Commission meeting, the Commission voted to recommend the Board of Selectmen give it's full approval for LeClair and Sons to cross Glen Oakes Town Forest land in order to access Map 4, Lot 087 for the purpose of timber removal.*

*The decision to make this recommendation was based on careful review of the Conservation Easement Deed held by the Society for the Protection of New Hampshire Forests (SPNHF) and the following stipulations from Laura Kras, Conservation Easement Steward for the Society:*

*The logger will need to comply with the following for any activities on the easement property:*

- The language in the Easement including but not limited to sections 2.A, 2.C., 2.D, 2.F, 2.G, and 2.I;*

- *The activities need to be supervised/approved of by a licensed forester to ensure that the activities are consistent with the easement;*
- *The logger follows BMP's and the guidelines established in Good Forestry in the Granite State;*
- *Activities are completed and the access way is closed within 30 (or 45?) days.*

*Also part of this decision were the following: a site visit of the current timber harvesting being done on Town Forest land; the Best Management Practices (BMP's) being used by LeClair and Sons, including but not limited to taking particular care not to disturb the many wetlands on the property; the frozen condition of the ground; the fact that current timber removal has brought equipment to within 800 feet of Map 4, Lot 087; and the setup for removal of timber from this lot is to be entirely located on that property.*

*Furthermore, it is important to note this approval recommendation was made on its individual merits and that it is the intent of the Conservation Commission that future recommendations concerning Town Forest Land need to be made on a case-by-case basis. It is not the intent of the Conservation Commission to set any kind of precedent regarding Town Forests with this recommendation.*

*Bill Knee, Chairman*  
*Fremont Conservation Commission*

After further discussion, the Board directed Carlson to contact Lauren Kras (an email was sent to her this evening from the meeting) to see if LeClair is traversing over an existing log road with no wetlands crossing and minimal impact to Town land, if that will satisfy their (SPNHF) concerns and clarify if a forester is still necessary.

If Kras's response to that is negative, the Town's Plan B will be to require a licensed forester to oversee any activity on the Town Forest, to be paid for by the landowner/applicant. Knee said the Conservation Commission could support this action.

The Board directed Carlson to get information back from Kras and write a letter to Mr LeClair with the final disposition based on the discussion this evening.

Knee was thanked for his time and left the meeting at 8:00 pm.

## **VI. OLD BUSINESS**

1. Gene Cordes said he would speak at the Wreaths Across America Ceremony on Saturday December 15, 2013 at 12 noon. Both of the other Selectmen will also plan to attend.

## **VII. NEW BUSINESS**

1. Selectmen reviewed payroll manifest \$22,308.91 and accounts payable manifest \$1,500,443.31 for current week dated 06 December 2013. Motion was made by Holmes Sr to approve the manifests. Cordes seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed and approved bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence.
4. Selectmen considered a request from the 250th Committee for funding to pay for tent rental for next summer's events, with residual budget funds from 2013. The Committee is fundraising, but has only the \$10,000 voted in 2011 to support the Celebration activities. The Selectmen will further consider this in the coming weeks as the end of year bills are paid and a better idea of funds is available.
5. Selectmen reviewed an estimate from Plymovent to retrofit the old Tank 5 bay at the Fire Station for a future truck connection. The old tanker had a top stack, and no new apparatus would require the same plumb for the Plymovent system. The retrofit is \$7,800. Selectmen will also review this as end of year expenses are finalized.
6. Selectmen reviewed and approved an abatement to update the Granite State Telephone assessment based on information they have provided, and a recommendation from utility appraiser George Sansoucy and Assessor Joe Lessard. Motion was made by Cordes and seconded by Holmes Sr to approve the abatement of \$38,100 in incorrect valuation. The vote was unanimously approved 3-0.
7. Selectmen reviewed and approved a Land Use Change Tax and Warrant for parcel 03-015.001.095 in the amount of \$2,142.85.

**VIII. NON-PUBLIC SESSION NH RSA 91-A**

The next regular Board meeting will be a work session, to be held on Thursday December 12, 2013 at 6:00 pm.

**IX. ADJOURNMENT** – With no further business to come before the Board, motion was made by Cordes and seconded by Hunter to adjourn the meeting at 9:30 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator